

# **Application Guidelines**

- Please complete the attached application in clear, legible print.
- \$47 application fee for first adult in home, \$39 for each additional adult
  \$47 application fee for married couples
  Application fees must be certified funds
- Please provide complete addresses where applicable, including City, State, and Zip Code.
- Please include the Lot or Apartment number of the unit for which you are applying along with approximate desired move-in date.

Applications without the following will not be processed:

- Copy of current Picture Identification
- Copy of Social Security card
- Copy of your most recent two (2) pay stubs and/or letter from employer to verify income. (Gross income must be greater than or equal to 3x monthly rent)
- Signature and date
- Complete information in all mandatory fields
- Application fee

# You will receive notification in writing of the result of the application.

If you intend to bring a home into the community, we require a copy of the mobile home title.

### Rent

Monthly rent amount includes trash, water, and sewer

Normal Lot: \$486.00 Corner Lot: \$491.00 Add \$20.00 for each resident over 4

Efficiency Rent: \$551 1 Bedroom: \$597 2 Bedroom: \$716

## Occupancy Requirements

Efficiency: 2 resident maximum

1 Bedroom Apartment: 2 resident maximum

2 Bedroom Apartment: 4 resident maximum

Mobile Home: 6 resident maximum (\$20 for each resident after the 4<sup>th</sup>)

#### All applicants must:

- Be at least 18 years of age
- Have satisfactory credit, background, rental history, and references

#### Pet Policy:

Edmonds Corner only accepts pets that reach a maximum of 29 lbs at maturity. No pets are accepted in apartments. All dogs and cats must be have and retain a current animal license with the City of Chesapeake and all mandatory vaccinations. Copies of all relevant papers are required at application.

The following breeds are blacklisted by the insurance industry and are not accepted in Edmonds Corner:

Pit Bull Terrier, Staffordshire Terrier, Rottweiler, German Shepherd, Presa Canario, Chow Chow, Doberman Pinscher (all sizes), Akita, Wolf-hybrid, Mastiff, Cane Corso, Alaskan Malamute, Husky

#### Drug Policy:

Edmonds Corner maintains a strict zero tolerance policy regarding the use, distribution, manufacture, and cultivation of illegal drugs.

Applications may be denied for any one of the following reasons: Rental History

- One history of having been evicted or 'skipping out' from housing in the past 10 years
  - Repeated late rent payments within any single 12 month period
- A landlord rental reference in wherein any previous landlord verifies the applicant was destructive to the home or common areas in which they lived

#### Credit History

- One judgment not remedied
- •One credit obligation which is three or more months delinquent
  - One personal bankruptcy within the past three years
    - One foreclosure of real estate
  - One repossession of material or personal property
    - One legal suit not remedied or pending

#### Current Income

- At current job for less than 3 mo. after a period of unemployment longer than 6 mo.
- Gross monthly income (before garnishments, taxes, or other deductions) less than 3 times the monthly rent of the unit selected

(Ne look forward to reviewing your application!